

**MINUTES of MEETING of ARGYLL AND BUTE
COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE
held in Mid Argyll Community Hospital, Lochgilphead on
Wednesday 20 January 2010**

Present

Raymond Park (Chair)	Strathclyde Police
Jane Fowler	Argyll and Bute Council
Brian Barker	Argyll and Bute Council
Eileen Wilson	Argyll and Bute Council
Lorna Spencer	CMAL
Dave Duthie	HiTrans
David Penman	Strathclyde Fire and Rescue
Geoff Calvert	Strathclyde Fire and Rescue
David Adams McGilp	VisitScotland
Douglas Cowan	HIE
Andrew Campbell	Scottish Natural Heritage
Peter Russell	Scottish Government
Derek Leslie	Argyll and Bute CHP
David Price	Association of Argyll and Bute Community Councils
Eleanor MacKinnon	Argyll Voluntary Action
Allan Comrie	Strathclyde Partnership for Transport
Roanna Taylor	Young Scot / Dialogue Youth

In attendance:

Sonya Thomas	Argyll and Bute Council
Fergus Murray	Argyll and Bute Council
Willie Young	Argyll and Bute Council
Ruth Sime	HIE

Apologies:

John Davidson	Islay and Jura CVS
Cllr Dick Walsh	Argyll and Bute Council
Scott Armstrong	VisitScotland
Moira Paton	NHS Highland
David Dowie	Scottish Government
Guy Platten	CMAL
Sally Loudon	Argyll and Bute Council
Frances Webster	Skills Development Scotland

ITEM	DETAIL	ACTION
1.	WELCOME Raymond Park welcomed everyone to the meeting.	

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2.	<p>MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING HELD ON 16 SEPTEMBER 2009</p> <p>The minute of the previous meeting was agreed with the following changes.</p> <ul style="list-style-type: none"> a) Ag item 8. This paper is to be circulated shortly b) Ag item 11. We now have a report on the survey which will be submitted at the next Full Partnership and Management Committee meetings. <p>Action Point Can Partners forward suggestions for the Citizens Panel possibly in line with objectives in the Community Plan to Chris Carr – Chris.carr@argyll-bute.gov.uk</p>	All Partners
3.	<p>MATTERS ARISING</p> <p>a) Performance Management Update</p> <p>It was noted that not all Partners are reporting at the same time scale as the Council, who are reporting quarterly. Discussion surrounded baselines and that no targets are set as yet. Whilst improvements are shown further action is needed in this area.</p> <p>Work is ongoing to develop a mechanism that enables data from partners to be recorded timeously and accurately, and as the range expands that everything links with the SOA. Partners are asked to review the information supplied.</p> <p>Action Point Bring Scorecards to next Management Committee meeting</p> <p>b) Scottish Ambulance Service</p> <p>They will be attending the next Management Committee meeting</p>	Brian Barker
4.	<p>CMAL</p> <p>A brief history and operating overview was given. CMAL are currently looking at other forms of funding and procurement to help deliver proposed plans.</p> <p>Discussion surrounding the future use of local contractors and thereby developing local skills was raised and answered.</p> <p>A question and answer session followed.</p> <p>Action Point Circulate Question and Answer information</p>	Sonya Thomas
5.	LEGACY FOR SCOTLAND	

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	<p>An insight to Games Legacy For Scotland was given, which looks not just at games across Scotland but also locally. Events are now viewed more in advance and with a more active and engaging stand including looking at volunteers. There is an overall 10 year plan - 5 years before an event and 5 after.</p> <p>Action Point Paper Noted</p>	
6.	<p>RTC REDUCTION – PROJECT UPDATE</p> <p>A presentation was given on one of the new road safety initiative showing “real time crash scenarios”. This is an event that has been taken to three town centres within Argyll with three more to follow.</p> <p>Following the presentation up-dates were given on the DRIVESafe campaign. David Penman will now chair the DRIVESafe group for the next two years, and the campaign now comes under the Community Safety forum with a recommendation for quarterly reporting. Although the current DRIVESafe co-ordinator is resigning at the end of March 2010 it is felt that the post should continue but the objectives for DRIVESafe should encompass a broader catchment of road users and include other Partners logos. VisitScotland are happy to endorse the DRIVESafe campaign. The Young Driver project is to carry on but will be expanded under DRIVESafe, and it is hoped that Lochgilphead Fire Station could become the admin centre for DRIVESafe.</p> <p>Action Points VisitScotland to report back to the next Management Committee meeting VisitScotland to be added to the DRIVESafe distribution list.</p>	<p>David Adams McGilp</p> <p>Sonya Thomas</p>
7.	<p>WATER RESCUE PROVISION</p> <p>Water rescue is coming under the Community Safety Forum and Neil Owen has been invited to attend the next Oban Lorn & Isles Safety Forum on the afternoon of Tuesday 23rd February 2010 to give a presentation on rescue equipment and procedures that have been developed.</p> <p>Loch Awe Group Association met on Monday 18 January, the intention is to work with Argyll and Bute Council looking at legislation and options to improve water safety.</p>	
8.	<p>RISK REGISTER</p> <p>This was a quarterly review, the changes suggested at the</p>	

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	<p>September MC meeting are almost all done except for CPP – R19.</p> <p>Affordable housing was flagged up as a potential future risk due to the Royal Navy increasing service postings at Helensburgh, and presently there is insufficient affordable housing.</p> <p>It was agreed that the Mitigating Action column cannot remain blank, can Partners therefore pass their comments to Brian.</p> <p>A discussion surrounding the CPP role in managing and planning for the current and future pressures on public sector finance took place. It was acknowledged that discussions amongst the public sector partners had been taking place outside the CPP forum. It was proposed that in order to establish a clear governance structure for this to be reported to CPP, finance would be added as a standing agenda item.</p> <p>Action Points Partners to pass comments Mitigating Action to Brian Barker</p> <p>Public Sector Partners Group to report on financial and other key topics to the next Management Committee meeting and thereafter a standing item.</p>	<p>All Partners</p> <p>Jane Fowler</p>
9	<p>YOUTH FOCUS UPDATE The report was noted.</p> <p>Action Point Malcolm MacFadyen to attend next Management Committee meeting.</p>	<p>Malcolm MacFadyen</p>
10.	<p>YOUNG PEOPLE RESEARCH A presentation showing an analysis of the migration trends of young people was shown by HIE. As we base our projections on these figures it is hoped that Partners can use this information in other work. The segmentation of different types of migrant will help partners plan future actions.</p> <p>Action Point Circulate Presentation to Partners</p>	<p>Sonya Thomas</p>
11.	<p>NHS SERVICE REDESIGN The aim is to deliver the service as close as possible to an individual's home community. Currently looking at different ways of providing the support with a challenging infrastructure. Further reports are due in February but this is a very tight time</p>	

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	<p>table and the outcomes will influence the 2010 – 13 targets. Regular reports will be submitted to the Management Committee with newsletters circulated after each board meeting.</p> <p>No Partners have been identified as missing, but if this is otherwise contact Derek Leslie at Derek.leslie@nhs.net</p> <p>Action Point Ag Item at next Management Committee meeting</p>	<p>Derek Leslie</p>
12.	<p>LOCAL DEVELOPMENT PLAN</p> <p>This is recognising the new Planning Act that came in during 2008 and identifies the key stages over the next three years with a proactive engagement approach.</p> <p>There are significant changes to the land use planning process and stakeholders are requested to inform Fergus Murray of any items of interest - Fergus.murray@argyll-bute.gov.uk</p>	<p>All Partners</p>
13.	<p>THIRD SECTOR INTERFACE</p> <p>The last meeting in December to discuss the research findings from ODS Consulting was very positive. The Committee agreed the CPP requirements for the interface and Brian Barker and Margaret Fyfe will work with third sector partners to draw up the partnership agreement for the interface.</p> <p>The aim is to bring an agreement to the next Management Committee to be signed in advance of the start of the 2010/11 financial year.</p> <p>Action Point Ag Item at next Management Committee meeting</p>	
14.	<p>SCOTTISH ENTERPRISE ACTIVITY REPORTS</p> <p>a) Enterprise Activity - April – September 2009 b) Economic Report – October and November 2009</p> <p>Both papers noted for interest and information</p>	
15.	<p>PARTNERSHIP FEEDBACK</p> <p>a) Strategic Partnerships</p> <p>This paper has been forwarded to all Thematic Groups who now have to identify relevant strategic partnerships linked to their</p>	

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	<p>outcomes and development of future activities. Each of these strategic partnerships will develop a partnership agreement.</p> <p>b) Community Council's role in new CPP structure Community Councils participate at LACPGs and Thematic Groups, but they are not core members of all Thematic Groups, only Social Affairs. This is a decision for each Thematic Group to make, recognising that the main input from community councils will be to the LACPGs.</p>	
16.	<p>THEMATIC COMMUNITY PLANNING GROUP FEEDBACK All thematic groups have now met and reports submitted and noted. Communication issues are being addressed.</p>	
17.	<p>LOCAL AREA COMMUNITY PLANNING GROUP FEEDBACK Reports submitted and noted</p>	
18.	<p>AOCB</p> <p>a) Wilful Fire Raising A Wilful Fire Raising seminar is due to take place in February Action Point Information to be circulated to Partners electronically</p> <p>b) European Funding The CPP ringfenced European funding bid has been approved. This secures funding for the projects which now enter the full two stage application process. Mary-Louise Rooney would be the Council Officer working with the Funding Hub to take this forward, and the Committee would like to thank Mary-Louise for the work that has gone into preparing the bid. Action Point Agreement that the Funding Hub supports the funding bids.</p> <p>c) CPP / CLD Joint Conference The conference dates are 30 & 31 march 2010. More information to follow</p> <p>d) Issuing of Papers The late issuing of papers was raised as this makes it difficult for partners to consult with other stakeholders, with a request that this isn't repeated. Action Point Request agreed</p> <p>e) Acknowledgement of Thanks The CPP took this opportunity to thank John Davidson for all his hard work in the past and wished him every success for the future.</p>	Sonya Thomas

ITEM	DETAIL	ACTION
	DATE OF NEXT MEETING 24 March 2010 in Oban Fire Station, Oban	

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